

## Stage 4 – Plan approach to market & evaluation

This stage involves deciding an appropriate approach to market and developing an evaluation methodology, process plan and realistic timetable. It brings together your analysis and thinking to date. It results in a procurement plan.

It is critical that the evaluation methodology will ensure that the best supplier is selected for the right reasons and at a price that represents value-for-money over whole-of-life.

Below are some specific guides, tools, templates and training relevant to this stage in the procurement lifecycle. These resources are not intended to be an exhaustive list. We recommend you read the [Guide to Mastering Procurement \[1 MB PDF\]](#), which covers this stage in detail, within the context of the end-to-end lifecycle.



[Policy and guidance](#)



[Tools and templates](#)



[Training](#)



### Policy & guidance

#### Guides

- [MED: Guide to Mastering Procurement \[1 MB PDF\]](#)  
[MED: Mandatory Rules for Departments \[88 kB PDF\]](#)
  - Valuation of contracts (paragraph 11)
  - Non-avoidance (paragraph 12)
  - Procurement managed by a third party (paragraph 13)
  - Integrity in procurement practice (paragraph 14)
  - Non-discrimination (paragraph 17)
  - Tendering procedures (paragraph 23-40)
  - Panel contracts (paragraph 42)
  - Exclusions and exceptions (appendix 1 and 2)
- [MED: Quick Guide to Response Timeframes for Suppliers \[498 kB PDF\]](#)
- [OAG: Procurement Guidance for Public Entities](#)
- [Commerce Commission: Guideline to recognise & deter bid rigging](#)
- [OAG: Principles to underpin management by Public entities of funding to NGOs](#)

#### Sustainable procurement

- [Sustainability Guide 4: Define Specifications & Invite Tenders \[303 kB PDF\]](#)

#### Syndicated procurement

- [MED: Guide to Syndicated Procurement \[859 kB PDF\]](#)
- [Current Syndicated Contracts](#)



### Tools & templates

## Tools

- [SSC: Performance Measurement \(advice & examples on how to develop effective frameworks\)](#)

## Templates

- Procurement Plan (coming soon)



## Training

- [Demystifying Procurement](#)
- [Managing Risk in Procurement & Contract Management](#)