

Stage 7 – Manage contract & relationships

Contract management is the process that enables the agency and supplier to meet their obligations in order to deliver the objectives of the contract. This means tracking and monitoring delivery and costs, managing risks, and actively managing the relationships between the agency, the supplier and key stakeholders.

This process continues throughout the life of a contract and involves being proactive to anticipate future needs as well as reacting to situations that arise.

Below are some specific guides, tools, templates and training relevant to this stage in the procurement lifecycle. These resources are not intended to be an exhaustive list. We recommend you read the [Guide to Mastering Procurement \[1 MB PDF\]](#), which covers this stage in detail, within the context of the end-to-end lifecycle.



[Policy and guidance](#)



[Tools and templates](#)



[Training](#)



Policy & guidance

Guides

- [MED: Guide to Mastering procurement \[1 MB PDF\]](#)
- [MED Guide: Contract and Relationship Management \[2.5 MB DOC\]](#)
- [SSC: Paying suppliers within agreed timeframes](#)
- [SSC: Guidance for monitoring major projects and programmes](#)

Sustainability

- [Sustainability Guide 7: Manage the Contract and Disposal Route \[296 kB PDF\]](#)



Tools & templates

- MED template: Contract Register (coming soon)



Training

- [Demystifying Procurement](#)
- [Introduction to Contract Management](#)
- [Contract Management](#)
- [Advanced Contract Management](#)
- [Supplier Relationship Management](#)
- [Managing Risk in Procurement & Contract Management](#)